

Undergraduate Research symposium 2018

Submission Guidelines

1. Authors wish to present their research work at the Undergraduate Research symposium 2018 FOM should submit an abstract along with an extended abstract.
2. The extended abstracts are solely for refereeing purpose and the accepted abstracts will be published in the proceedings of the faculty website. Electronic version of both abstracts must be submitted to ursfomjaffna2018@gmail.com. All queries related to submission must be directed to the above email address.
3. Extended Abstract should not contain names or other information of the authors.
4. Duly completed declaration form must be submitted along with the abstract and extended abstract.
5. All correspondence regarding submitted papers will be addressed only to the author listed in the declaration form as the author for correspondence.
6. Authors may submit their paper in English.

Format of Abstract and Extended abstract

Papers should be submitted as a Microsoft word document in A4 size with double spaced and 1 inch margin on all sides.

- ✓ Font for English medium papers - Times New Roman, 12 point

(a) Guidelines for Abstract

1. The abstract should not exceed 250 words. It should cover all aspects of the work carried out, *i.e.* Background and Objective(s), Research Design / Materials and Methods, Results, Discussion and Conclusion(s).
2. The paper should be original and unpublished work of the authors; any part of the submitted research should not have been published or presented elsewhere.

3. The title of paper should be concise and specific. It should reflect the contents of the research as a whole.
4. Tables, diagrams and photographs should not be included.
5. Key words / phrases (maximum five) should be provided with the abstract.

(b) Guidelines for Extended Abstract

1. The extended abstract should not exceed a total of 600 words with the expected maximum number of words in the following sub sections:
 - ✓ Background and Objectives - 100 words
 - ✓ Research Design / Materials and Methods - 200 words
 - ✓ Results and Discussion - 250 words
 - ✓ Conclusion - 50 words
2. Tables, diagrams and photographs should be included only if essential.
3. References should be given in Harvard format.

Review Procedure

1. The review committee of Undergraduate Research symposium 2018 committee comprises of the chief editor and sectional editors. The review committee will acquire experts' advice, if required.
2. The review committee will perform initial screening on the submitted papers for compliance with author guidelines.
3. The Undergraduate Research symposium 2018 committee uses double-blind review process.
4. The review committee will forward the comments received from the reviewers to the corresponding authors.
5. Authors are expected to respond on the reviewers' comments within two weeks or as informed by the review committee.
6. The review committee will check the response of the authors for compliance with the reviewer' s comments and make the final decision on acceptance.

Publication and Presentation

The accepted abstracts will be published in the “Proceedings of the First Undergraduate Research symposium 2018” that carries an ISSN number. In addition, all the accepted abstracts will be available in the official website of faculty of medicine.

An accepted research work shall be presented by the author, who should be a student or pass out student of FOM. If the paper is not presented at all, the authors will be debarred from submitting abstracts for two succeeding years.

DECLARATION OF AUTHOR(S)

- I/We certify that I/We have participated sufficiently in the conception, design and execution of this work and the analysis of the data (where applicable) as well as writing of this paper, which will be presented in the Undergraduate Research symposium 2018, and take public responsibility for the same.
- I/We certify that the material reported here represents original work carried out by me/ourselves. Neither this abstract nor one with substantially similar content under my/our authorship has been published or is being considered for publication elsewhere, except as described in an annexure.
- I/We attest that I/We shall produce the original data upon which the abstract is based for examination by the chief editor or his/her assignees should they be requested.
- I/We hereby take responsibility for authorship of the abstract of the paper titled:

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submitted for presentation in the Undergraduate Research symposium 2018.

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