



STUDENT HANDBOOK



2022



Faculty of Medicine
University of Jaffna

STUDENT HANDBOOK



FACULTY OF MEDICINE
UNIVERSITY OF JAFFNA
2022

Kokuvil, Jaffna
Sri Lanka

The Office of the Dean,
Faculty of Medicine,
Aadiyapatham Road,
Kokuvil, Jaffna, Sri Lanka.

January 2022

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Message from the Vice Chancellor

I have great pleasure in welcoming the freshers to the Faculty of Medicine at the inauguration ceremony.

The Faculty of Medicine is a well-established faculty at the University of Jaffna, with dedicated teachers and a conducive learning environment. Gaining admission to the Jaffna MBBS programme is indeed a privilege.



The goal of the MBBS programme is to train competent and compassionate doctors. As such, the curriculum is designed to integrate theoretical knowledge with practical skills, enhance personal and professional development, and mould students into self-directed and life-long learners.

The University of Jaffna is a residential university that offers a range of opportunities for involvement in extra-curricular activities. The University has a number of student groups involved in environmental exploration, conservation, scientific innovation, photography, travel, as well as culture, music, drama, and religious and social activities. Medical students should make use of these opportunities to enhance physical and mental health, leadership traits, interpersonal, and communication skills.

This student handbook is intended to assist you as you begin your university career. It includes information on academic, social, and personal development opportunities as well as information and resources to help you access services and make better choices. It also provides an overview of the University of Jaffna's and the Faculty of Medicine's norms, regulations, and academic procedures. I encourage all of you to review it carefully.

Finally, I wish you all, our new entrants, a wonderful and unforgettable time at the university, as well as every success in your future endeavours.

PROF. S. SRISATKUNARAJAH

Vice Chancellor,
University of Jaffna.

Message from the Dean

Congratulations on your admission to the Faculty of Medicine, University of Jaffna!

We welcome you to one of the leading medical faculties in the country. Over the last 43 years, our Faculty has produced able and compassionate graduates who have excelled in the field of medicine and served in this country and abroad.



The process of learning at the Faculty of Medicine requires passion and motivation throughout the five-year course. Please take advantage of the learning opportunities to the maximum, and develop and strengthen your networks by collaborating closely with our staff and students during your time at the Faculty.

We hope that you will honour the traditions of our Faculty, abide by the University rules and the law of the country, and ultimately return the investment that the country has entrusted in you.

This handbook provides information about the Faculty, student responsibilities and conduct, the MBBS programme and the facilities available. Please take time to read the handbook and understand the University and Faculty set up and procedures.

I wish you good luck and success in your academic journey.

Dr .R. SURENTHIRAKUMARAN

Dean,

Faculty of Medicine,

University of Jaffna.

The Crest of the University



The figure of the sacred cow [Nanthi] comes from the flag of the Jaffna Kingdom, which prevailed in the 16th and 17th centuries.

The traditional lamp reflects the light of wisdom. The flames in the outer circle reflect the 64 disciplines of learning in Tamil culture.

The motto comes from the famous Tamil literary work, "Thirukural" meaning 'wisdom is finding the truth'.

“எப்பொருள் எத்தன்மையாயினும் அப்பொருள்
மெய்ப்பொருள் காண்பதறிவு”

குறள் 355 : அதிகாரம் - மெய்யுணர்தல்

Finding the truth in everything, whatever its nature, is wisdom.

“எப்பொருள் யார்யார்வாய்க் கேட்பினும் அப்பொருள்
மெய்ப்பொருள் காண்ப தறிவு”

குறள் 423 - அதிகாரம் - அறிவுடைமை

Finding the truth in everything, whoever said, is wisdom.

Officials of the University

Chancellor

Professor. S. Pathmanathan

Vice Chancellor

Professor. S. Srisatkunarajah

Dean of the Faculty of Medicine

Dr. R. Surenthirakumaran

Registrar

Mr. V. Kandeepan

Senior Assistant Registrar – Faculty of Medicine

Mr. N. Arumugathash

Bursar

Mr. K. Sureshkumar

Proctor

Prof. K. Velauthamurty

Deputy Proctor

Prof. K. Muhunthan

Librarian (Acting)

Dr. (Mrs). K. Chandrasekar

Senior Assistant Librarian – Faculty of Medicine

Mrs. K. Murugathas

Assistant Registrar/Welfare Services

Mr. S. Aingaran

Student Counsellors – Faculty of Medicine

Dr. B. Balagobi
Dr. S. Gobishangar
Dr. K. Guruparan
Dr. Ramya Kumar
Dr. S. Kumaran
Prof. B. Kumarendran
Dr. (Mrs.) R. Niranjan
Dr. (Mrs.) M. Sooriyakanthan
Dr. T. Yoganathan

Senior Treasurer Medical Student Union

Dr. S. Gobishangar

Coordinator - Well Being Cell

Dr. B. Balagobi

Dean's Core Group for student-related issues

Prof. S. Sivayokan
Dr. S. Premakrishna
Dr. S. Uthayakumar
Dr. P. Lakshman
Dr. T. Sooriyakumar

Wardens

Kanagasundaram Hostel - Dr. S. Gobishangar
Sivgnanasundaram Hostel - Mrs. P. Muraleetharan

Sub Wardens

Kanagasundaram Hostel - Mr. V. Kugatharsan
Sivagnanasundaram Hostel - Mrs. G. Jatheesan

1. Introduction

1.1 University of Jaffna

The University of Jaffna was established in 1974 as a small campus on a 30-acre piece of land belonging to Parameswara College founded by the philanthropist, Sir Ponnampalam Ramanathan. The University has grown since and is today home to ten faculties, with a student population of over 7000.



Figure 1. Administrative building on main campus

1.2 Faculty of Medicine

The very first medical school in the country was set up in the village of Manipay in Jaffna in 1848 by Dr. Samuel Fisk Green, an American missionary doctor. After its closure in 1879, the north had to wait over a century for the next medical school.

The Faculty of Medicine of the University of Jaffna was established on the 7th of August 1978 as the third state medical faculty in the country. The Provincial Hospital in Jaffna was declared the Teaching Hospital of the Faculty that year.

At first the pre-clinical course was conducted at Kaithady in the buildings of the Ayurvedic Teaching Hospital (now the Unit of Siddha Medicine, University of Jaffna). The foundation for the Faculty building in Thirunelvely was laid on November 29th 1979 by the late Prof. S. Vithiananthan, the University's first Vice Chancellor.

Prof. A. A. Hoover, Professor of Biochemistry, was the founder Dean of the Faculty. His successors ably built on the strong foundations laid by him. Prof. S. Raviraj is the first alumnus of the Faculty to take up the position; the present Dean, Dr. R. Surenthirakumaran, is also an alumnus.



Figure 2. Entrance to the Faculty building

The Faculty went through a period of immense hardship with the worsening of the armed conflict, and had to temporarily relocate towards the end of 1995 and resumed functioning at Thirunelvely in mid-1996. Despite these setbacks, the Faculty continued to train students with the support of the extended faculty of specialists at the Teaching Hospital. The faculty has produced around 3000 doctors, with many serving with distinction.



Figure 3. The Hoover Auditorium (est. 2014)

Staffing levels both at the Faculty and the Teaching Hospital have improved since the end of the war. Today, the Faculty strives towards innovation and improvement, aiming to produce doctors who are better able to meet the challenges of the future.

1.3 Vision and Mission

1.3.1 Vision

To be a leading center of excellence in teaching, learning, research and scholarship in the field of medicine.

1.3.2 Mission

To be a leading center of excellence which produces intellectual, competent, compassionate and dedicated health care professionals to meet the emerging needs of the local, national and international community.

1.3.3 Objectives

1. To provide an undergraduate training programme that will enable the medical graduates of the Faculty to achieve well defined objectives and motivate them to deliver appropriate medical care to the community;
2. To participate actively in the delivery of health care to the community;
3. To encourage basic and applied research, particularly the identification and investigation of regional and national health problems as well as indigenous medicine and therapeutics;
4. To provide training programs for supporting staff in the health care system.
5. To provide continuing medical education to medical graduates, and participate actively in postgraduate training; and
6. To promote inter Faculty and inter University academic and cultural activities.

1.3.4 Outcomes

At the end of the MBBS course the graduate should be able to:

1. Apply basic and behavioural sciences knowledge in solving individual and population health issues.
2. Demonstrate communication, clinical and procedural skills in patient care.
3. Investigate, diagnose and manage common clinical problems and emergencies.
4. Promote individual and population health and institute preventive measures.
5. Utilise IT and record keeping skills necessary for medical practice.
6. Demonstrate leadership qualities, administrative skills and management skills.
7. Perform medico legal procedures and provide expertise to a court of law.
8. Demonstrate self-learning and continuous professional development.
9. Apply the principles of ethical practice in personal and professional life.
10. Educate peers and other members of the health care team.
11. Perform critical appraisal of research literature, practice evidence-based medicine, and conduct research.
12. Enhance public health through promotion of peace and prevention of violence.

1.4 Map of the Faculty of Medicine

The layout of the Faculty is shown on the next page.

LAYOUT OF FACULTY OF MEDICINE

UNIVERSITY OF JAFFNA



GROUND FLOOR

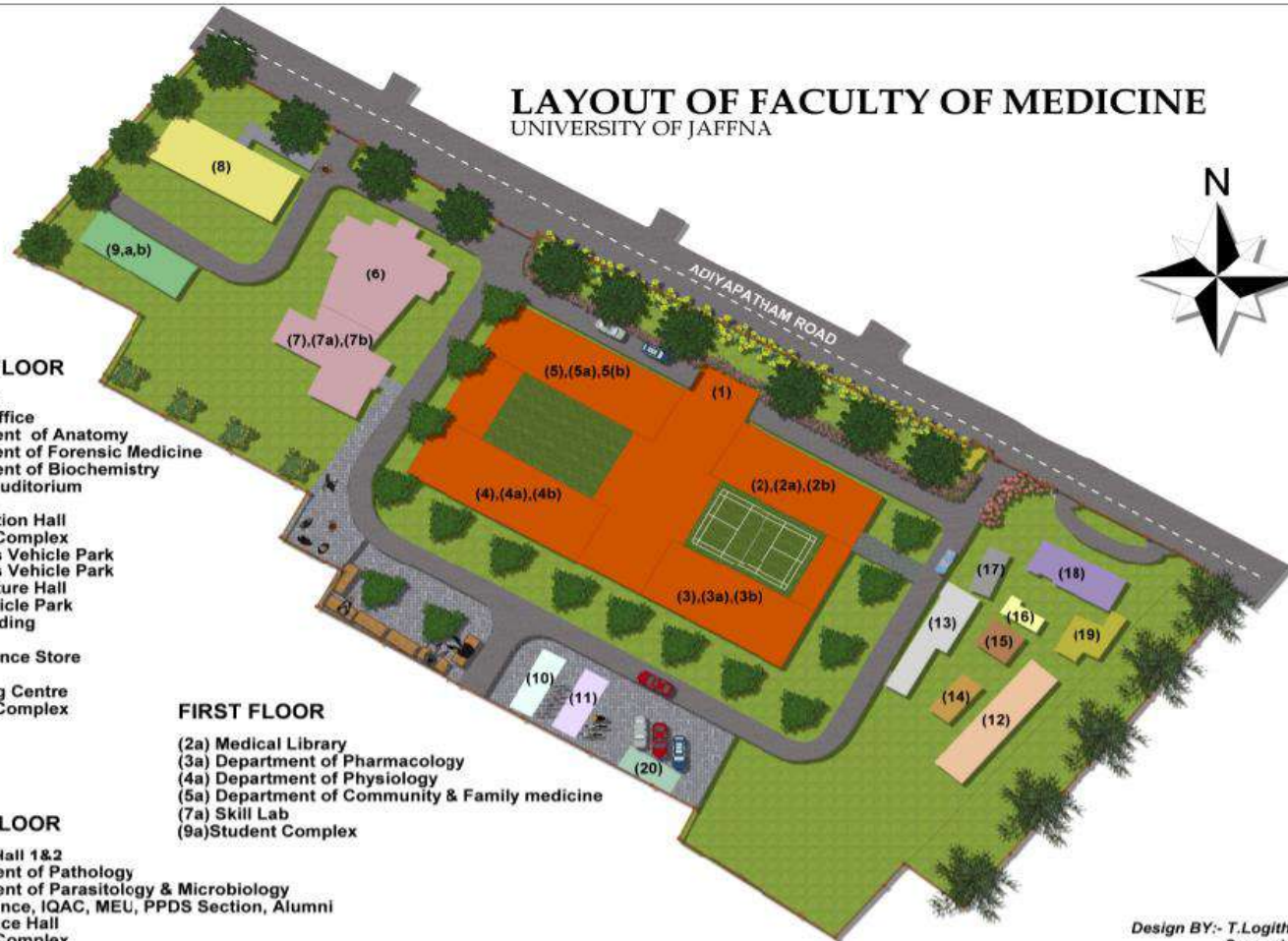
- (01) Entrance
- (02) Dean's Office
- (04) Department of Anatomy
- (03) Department of Forensic Medicine
- (05) Department of Biochemistry
- (06) Hoover Auditorium
- (07) Canteen
- (08) Examination Hall
- (09) Student Complex
- (10) Student's Vehicle Park
- (11) Student's Vehicle Park
- (12) AHS Lecture Hall
- (13) Staff Vehicle Park
- (14) AHS Building
- (15) Yard
- (16) Maintenance Store
- (17) Store
- (18) Wellbeing Centre
- (19) Student Complex
- (20) Garage

FIRST FLOOR

- (2a) Medical Library
- (3a) Department of Pharmacology
- (4a) Department of Physiology
- (5a) Department of Community & Family medicine
- (7a) Skill Lab
- (9a) Student Complex

SECOND FLOOR

- (2b) Lecture Hall 1&2
- (3b) Department of Pathology
- (4b) Department of Parasitology & Microbiology
- (5b) Maintenance, IQAC, MEU, PPDS Section, Alumni
- (7b) Conference Hall
- (9b) Student Complex



Design BY:- T.Logithan
Supervisor

1.5 The Office of the Dean

The Office of the Dean is the administrative center of the faculty and the Dean is the academic and administrative head of the faculty. The other administrative officer is the Senior Assistant Registrar of the Faculty. More details regarding the Dean's Office and its staff are available [here](#) on the Faculty website under the Office of the Dean tab.

Email: deanmedicine@univ.jfn.ac.lk

Telephone: 0212222073, 0212218173, 0212218170



Figure 4. West wing of the Faculty

Dean

Dr. R. Surenthirakumaran MBBS, PGD (Stat), MSc, MD

Senior Assistant Registrar

Mr. N. Arumugathash BA, MPM

Academic Support Staff

Ms. A. Ann Anobiya	BSc	Programmer Cum Systems Analyst
Mr. S. Pathmasivam	BSc	Assistant Network Manager

Support Staff

Mr. S. Sinthujan	PGD IT, MBCS	Management Assistant Gr-I
Ms. C. Kugajiny	BICT	Management Assistant Gr-III
Ms. S. Theebihai	HNDIT	Management Assistant Gr-III

Mrs. M. Shobana	BSc	Management Assistant Gr-III
Ms. N. Saranya	HNDIT	Management Assistant Gr-III
Mr. V. Gajenthiran	BSc	Technical Officer
Mr. K. Kajan	HNDIT	Technical Officer
Mr. K. Manivannan	BSc	Technical Officer
Mr. S. Thuvakaran	NDT	Technical Officer
Mrs. N. Kirreshanthey		Technical Officer
Mr. K. Bakeekaran	HNDE	Technical Officer Gr. II Seg B
Mr. S. Thilojan	ICDL	Instrument Mechanic (Gr III)
Mr. T. Sanseef		Electrician
Mr. G. Robin		Plumber
Mr. S. Karthikeyan		Works Aide
Mr. S. Kugan		Works Aide
Mr. P. Vijayenthiran		Works Aide
Mr. P. Gopalapillai		Health Service Labourer
Mr. N. Varatharasa		Driver

1.6 Academic Departments and Units

The Faculty of Medicine comprises 14 departments:

- Department of Anatomy
- Department of Biochemistry
- Department of Physiology
- Department of Community and Family Medicine
- Department of Forensic Medicine
- Department of Microbiology
- Department of Parasitology
- Department of Pathology
- Department of Pharmacology
- Department of Medicine
- Department of Obstetrics and Gynaecology
- Department of Paediatrics
- Department of Psychiatry
- Department of Surgery

In addition to the departments, the Faculty has two units:

- Medical Education and Audio-Visual Unit
- Nuclear Medicine Unit

Details of staff of each department are outlined below.

1.6.1 Department of Anatomy

Head

Dr. (Mrs). S. Udhayakumar BVSc, MPhil Senior Lecturer Gr I

Academic Staff

Dr. (Miss) S. Ambikaipakan BSc Hons, MPhil, PhD Senior Lecturer Gr I

Dr. T. Chenthuran BVSc, PhD Senior Lecturer Gr I

Dr. (Mrs) R. Niranjana MBBS, MPhil Senior Lecturer Gr II

Support Staff

Mr. Saravanapavananthan Technical officer Gr 1

Mr. M.Sathiyaseelan Staff Technical officer

Mr. S. Srishankar, B.Sc. Technical Officer Gr II

Mr. N. Manoranjan Technical Officer Gr II Seg B

Mrs. S. Suriyakumar Management Assistant Gr III

Mr. M. Francis Laboratory Attendant HG

Mr. T. Umashankar Laboratory Attendant G III

Mr. A. Thuraisingam Health Service Labourer Sp.Grade

1.6.2 Department of Biochemistry

Head

Prof. S. Balakumar BSc, MSc, PhD Professor

Academic staff

Prof. (Miss) V. Arasaratnam BSc, MSc, PhD Senior Professor

Dr. K. Kandeepan BVSc, MPhil. MSc Senior Lecturer Gr II

Dr. (Miss) Thurka Paramanathan BVSc Lecturer (Temp.)

Support staff

Mrs. K. Nithiyantharajah Chief Technical Officer

Mr. T. Santhirammoorthy Senior Staff Management Assistant

Mr. K. Thayaanathan Chief Technical Officer

Mr. M. Sutharsan Senior Staff Technical Officer

Mr. T. Aranraj	Technical Officer - Grade II Seg B
Miss D. Swarnicka	Technical Officer - Grade II Seg B
Mr. J. Lajeepan	Laboratory Assistant - Lower Grade
Mr. T. Sasikumar	Works Aid

1.6.3 Department of Physiology

Head

Dr. (Mrs) M. Sooriyanathan BVSc, PGD Med Phys, PhD, Senior Lecturer Gr II

Academic staff

Dr. K. Sivapalan	MBBS., PhD.	Retd. Associate Professor (on assignment)
Dr. D. Gunarajasinagam	BVSc, MPhil, PhD	Retd. Senior Lecturer (on assignment)
Dr. K. Sithamparapillai	MBBS, MSc, MD	Lecturer (Temp)

Support staff

Mr. S.B. Rameskumar	Staff Technical Officer
Mr. V. Vaheesan	Technical Officer Seg- B

Support staff

Mrs. S. Mayooran	Technical officer Seg- B
Mrs. T. Sathiyababu	Technical officer Seg- B
Miss. I. Senthilnathan	Management Assistant Gr III
Mr. M. Kunaseelan	Laboratory Attendant (Low Gr)
Mr. K. Jane Joy Jeyanth	Laboratory Attendant
Mr. T. Sanjeev	Laboratory Attendant
Mr. V. Koneswaran	Works Aid

1.6.4 Department of Community and Family Medicine

Head

Dr. P. A. Dinesh Coonghe MBBS, DCH, MSc, MD Senior Lecturer Gr II

Academic staff

Prof. B. Kumarendran	MBBS, MSc, MD	Professor
Dr. R. Surenthirakumaran	MBBS, PGD Stat, MSc, MD	Senior Lecturer Gr I

Dr. S. Kumaran	MBBS, DFM, MD	Senior Lecturer Gr II
Mr. S. Sivakanthan	BA, MPhil	Senior Lecturer Gr II
Dr. Ramya Kumar	MBBS, SM, MSc, PhD	Senior Lecturer Gr.II

Support staff

Mrs. V. Sureskumar	Dip in MLT	Staff Technical Officer Gr II
Mr. K. Mathusuthan	BSc, MSc	Technical Officer Gr II
Mr. V. Premakumar	Dip in Public Health	Public Health Inspector Gr III
Mrs. R.P. Saseenthan	BSc Nursing	Nursing Officer Gr II
Mrs. T. Thananjeyan		Management Assistant Gr III
Mrs. K. Tharasutha		Management Assistant Gr III
Mrs. I. Devarajah		Lab Attendant
Mr. K. Balachandran		Works Aide Gr I

1.6.5 Department of Forensic Medicine

Head (Acting)

Dr. S. Kumaran	MBBS, DFM, MD	Senior Lecturer II
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Course Coordinator

Dr. U. Mayorathan	MBBS, DLM, MD	Visiting Lecturer
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Academic Staff

Dr. S. Pranavan	MBBS, DLM, MD	Visiting Lecturer
Dr. K. Vasutheva	MBBS, DLM, MD	Visiting Lecturer

Support Staff

Mr. K. Kirishanth	BSc	Technical Officer
Mr. T. Sageenthan		Technical Officer
Ms. A.M. Priyatharsini		Management Assistant
Mr. Y. Kayaruban		Laboratory Attendant
Mr. K. Sthiyakumar		Laboratory Attendant
Mr. B. Sathursan		Work Aide

1.6.6 Department of Microbiology

Head

Prof. K. Muruganathan BVSc, MPhil, PhD Professor

Academic Staff

Dr. (Ms.) V. Ambalavanar MBBS, MSc in Clinical Microbiology, MPhil Senior Lecturer Gr I

Dr. (Ms.) G. Lakshy MBBS, Dip Medical Microbiology, MD Lecturer

Academic Support staff

Dr. R. Rajphriyadharshini BSc (hons), LLB, MBA, MSc, PhD Scientific Assistant Gr I

Support staff

Mrs. S. Krishnabavan BSc. Technical Officer Gr II Seg B

Mr. M. Ragikaran BSc Technical Officer Gr II Seg B

Ms. N. Sutharjini Technical Officer Gr II Seg B

Support Staff (cont.)

Ms. R. Swastika BA Management Assistant Gr-III

Mr. S. Tharmasena Laboratory Attendant Supra Gr

Mr. S. Sacikaran Works Aide

Mrs. D. Karthipan Works Aide

1.6.7 Department of Parasitology

Head

Dr. A. Muruganathan BVSc, MPhil Senior Lecturer Gr I

Academic Staff

Prof.S.Kannathasan BVSc, MPhil, PhD Professor

Support Staff

Mr. K. Saaijinthan Technical office Gr II Seg B

Ms. P. Brintha BBA Management Assistant Gr III

Mr. S. Thirumal Lab Attendant

Mr. B. Thanujan Works Aid

1.6.8 Department of Pathology

Head

Dr. (Mrs). H. Sivakumar MBBS, Dip Path, MD Senior Lecturer Gr I

Academic Staff

Dr. (Mrs). J.M.M. Theepan MBBS, Dip Histopath, MD Lecturer (Prob)

Dr. (Mrs). B.J. Thanenthiran MBBS, Dip Histopath Lecturer (Prob)

Support Staff

Mr.S.Kalaraj ECE(Lond) Part I & IIA, BA Staff Technical Officer Gr I

Miss.S.Kayaththiri Dip in Immunology Technical officer Gr II

Mrs.K.Tharsika BA Technical officer Gr II

Mr.A.Thanansayan Lab Attendant Gr.III

1.6.9 Department of Pharmacology

Head

Dr. T. S. Navaratinaraja MBBS, MD Senior Lecturer Gr I

Academic Staff

Dr. Kumuthini MBBS, PhD Senior Lecturer Gr II
Sanchayan

Dr. Yalini Guruparan MBBS Lecturer

Support Staff

Mr. S. Thayaparan HDIT Staff Technical Officer Gr I

Mrs. S. Praveenthira BBA Management Assistant Gr III

Mr. A. Girithara Lab attendant (SPL)

Miss K. Sankaralingam Works Aide Gr III

1.6.10 Department of Medicine

Head

Prof. N. Suganthan MBBS, MSc, MD, Professor
MRCP, FRCP FCCP

Academic Staff

Prof. T. Kumanan	MBBS, MD, FRCP, FACP	Professor
Prof. A. Arasalingam	MBBS, MD, MRCP, FRCP, FCCP, FACP	Professor
Dr. G. Selvaratnam	MBBS, MD	Senior Lecturer Gr I
Dr. V. Sujanitha	MBBS, MD, MRCP, FCCP, FACP	Senior Lecturer Gr I
Dr. J. A. Pradeepan	MBBS, MD, FRACP	Senior Lecturer Gr II
Dr. Brammah R Thangarajah	MD, MRCP, ESE in Neph	Senior Lecturer Gr II
Dr. B. Karthiha	MBBS, MD, MRCP	Lecturer

Support Staff

Mrs. U. Sriskantharajah	BA, PGD Pub. Ad.	Staff Technical Officer Gr I
Mr. J. Sathursanan	HNDIT	Management Assistant Gr III
Mr. S. Nagaratnam		Lab Attendant
Mr. A. Baskaran		Lab Attendant
Mr. K. Rajeendrakugan		Works Aide

1.6.11 Department of Obstetrics and Gynaecology

Head

Prof. K. Muhunthan	MBBS, MS, FRCOG	Professor
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Academic Staff

Dr. G. Bavani	MBBS, MS, MRCOG	Senior Lecturer Gr I
Dr. K. Guruparan	MBBS, MD	Senior Lecturer Gr I
Dr. S. Raguraman	MBBS, MD, MRCOG	Senior Lecturer Gr II

Support Staff

Mrs. S. Gnanabasharan		Senior Staff Management Assistant
Mrs. T. Sukirthan	Dip MLT	Staff Technical Officer Gr.II
Mr. T. Nanthujan		Works Aide

1.6.12 Department of Paediatrics

Head

Dr. N. Umasankar MBBS, DCH, MD Senior Lecturer Gr II

Academic Staff

Prof. M.G. Sathiadas MBChB, DCH, MD, Professor
MRCPCH, PG Dip Med Ed

Dr. T. Sathees MBBS, MD Lecturer

Support Staff

Mrs. N. Jesinthiran Dip in MLT, HNDE Staff Technical Officer

Mrs. D. Nivethika Management Assistant

Mr. C. Vijayarajan Works Aide

1.6.13 Department of Psychiatry

Head (Acting)

Prof. N. Suganthan MBBS, MD, MRCP, Professor
FRCP, FCCP, MSc

Academic Staff

Prof. S. Sivayokan MBBS, MD Professor of Psychiatry

Support Staff

Miss. R. Paviththira BBA Management Assistant Gr III

Mrs. M. Sutharsan BScN Nursing Officer Gr II

Support Staff (cont.)

Miss. A. Niketha Technical Officer Gr II Seg B (Trainee)

Mr. S. Sakthivel Works Aide (Special Grade)

1.6.14 Department of Surgery

Head

Dr. S. Gobishangar MBBS, MD, MRCS Senior Lecturer Gr II

Academic Staff

Prof. S. Raviraj MBBS, MS, FCSSL Professor

Prof. S. Rajendra	MBBS, MS, MRCS, FCSSL	Professor
Dr. S. Thuraisamy Sarma	MBBS, MD, MRCS(Eng), MRCSEd, Pg Cert Med Ed	Senior Lecturer Gr II
Dr. B. Balagobi	MBBS, MD, MRCS, FRCS	Senior Lecturer Gr II
Dr. S. Vinojan	MBBS, MRCS, MD, FEBVS, FRCS	Lecturer
Dr. B. Sayanthan	MBBS, MD, MRCS	Lecturer
Dr. S. Bavani	MBBS, MD	Lecturer

Support Staff

Ms.M. Karthika	B.Sc	Technical officer-Gr-II
Mr.V. Keshabavan		Technical officer-Gr-II
Ms.V. Ann Lucksiya		Management Assistant
Mr.T. Ragulan		Lab Attendant –Gr-III
Mr.S. Kajanath		Work Aide-Gr-III

1.6.15 Nuclear Medicine Unit

Head

Dr. T. Yoganathan	BSc, MSc, PhD	Senior Lecturer Gr I
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Support Staff

Mr. R. Divakaran	Technical Officer
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1.6.16 Medical Education and Audiovisual Unit

Head

Prof. M. G. Sathiadas	MBchB, DCH, MD, MRCPCH, PG Cert Med Ed	Professor in Paediatrics
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Academic staff

Dr. S. Sanchayan	MBBS, PG Cert Med Ed, PG Dip Med Ed	Lecturer (Temp.)
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Support Staff

Mr. B. Jeyachandran	BBM, MCSA & MCTS	Technical Officer
Mr. M. Majeenthiran		Lab Attendant

Further details regarding the departments and units are available on the [Faculty of Medicine website](#) under the Departments and Units tab.

1.7 Medical Library

The Medical Library is a branch of the University's main library. It is located on the first floor of the main building of the Faculty.

The book collection of the library exceeds 16,000 and the library subscribes to a number of online periodicals. It has a collection of the latest textbooks with multiple copies, and a small collection of videos, CD-ROMs and slides.



Figure 5. The Medical Library

The library is open from Monday to Friday 8 am to 6.00 pm and on Saturdays 8.00 am to 2.30 pm. It is closed on Sundays and other public holidays. Open hours of the library are subject to change based on the needs of its members.

Students can obtain their membership from the library, and borrow the materials by using their membership card.

1.8 The Computer Lab

The Computer Lab is on the first floor next to the library. The Lab has 60 internet enabled computers. Students can utilise the Lab for individual and group sessions from 9 am to 4 pm on weekdays.



Figure 6. Computer Lab (2021)

2. Responsibilities and obligations

As you begin life as an undergraduate, it is important that you reflect on the meaning of higher education and the responsibilities and obligations that come with your studentship.



Figure 7. Stone benches by the Student Centre

Each member of the university community should fully understand the prestige of the institution and the self-esteem of its members. Therefore, all members should conduct themselves in a manner compatible with the university's quest and mission. Students must be polite in their words and actions, and should allow space for all people to live in harmony.

2.1 Student discipline

Not complying with the university rules and regulations will result in activation of disciplinary procedures as specified in the [Student By-laws](#) approved by the Council of the University. The [University Student Charter \(2012\)](#) published by the University Grants Commission (UGC) specifies the unethical and unlawful activities listed below.

- Plagiarism and cheating
- Disorderly conduct
- Disrespect and non-compliance
- Wrongful utilization of goods, services or information
- Unauthorized collection of funds
- Solicitation

- Possession and consumption of alcohol, drugs and tobacco within the university premises
- Gambling
- Harassment/violence
- Ragging/hazing
- Sexual harassment/sexual misconduct
- Theft
- Vandalism
- Unauthorized Entry
- Failure to cooperate with authorities and committees of inquiry

The consequences that must be faced if found guilty of any one of the above activities are serious. The Police is empowered by the *Prohibition of Ragging and Other Forms of Violence in Educational Institutions Act, No. 20* to take action against offenders.

University administrations are empowered through the UGC Circular No. 919 which sets strict guidelines to take stern action against those who commit any of the unethical and unlawful activities.

UGC Circular No. 902 of 2008 stipulates that universities should hold offenders accountable for damages to university property and charge the cost of damages from responsible individuals or deduct them from allocations made to student societies/councils.

Punishments imposed may range from recovering damages and/or issuing a warning letter to temporary suspension from academic work and/or university residential facilities, or expulsion from the university, in addition to the punishments imposed by a Court of Law. More details regarding the unethical and unlawful activities are provided below.

Plagiarism and Cheating

Undergraduates are required to maintain high academic standards. Plagiarism (copying or reproducing work of others in reports, theses or assignments without acknowledging the source of information) is an academic offense and will not be tolerated. All work submitted must be one's own and the work of

others should be acknowledged. Copying or keeping unauthorized material at examinations is strictly prohibited.

Disorderly Conduct

Conduct that violates community or university norms is unacceptable. Vulgar, rude or indecent conduct on campus or at university sponsored events held off campus, will not be tolerated. Organizing, sponsoring, or conducting programmes/ activities which are disorderly and/or violate civil laws or university regulations are prohibited.

Disrespect and Non-compliance

Failure to comply with the directives of university officials acting in performance of their duties is prohibited. Disciplinary action can be applied in such situations including, but not limited to:

- i. Use of abusive or insulting language
- ii. Use of indecent or unbecoming gestures
- iii. Providing false information to university officials
- iv. Showing disrespect or refusing to comply with a reasonable request from a university official
- v. Not responding to a reasonable request within a specific timeline, including absence from assigned appointments
- vi. Intentionally interfering with teaching
- vii. Obstructing or hindering the investigation of an incident

Wrongful Utilization of Goods, Services or Information

Students are required to demonstrate honesty in their dealings with the university and the public. The following are prohibited:

- i. Possessing unauthorized property, or offering unauthorized services.
- ii. Embezzling, defrauding or procuring money, goods or services under false pretenses.
- iii. Possessing, purchasing or receiving property, money or services knowing them to be stolen or embezzled.
- iv. Issuing a cheque for payment of dues or for any other purpose knowing that it will not be honoured.

- v. Duplicating keys, computer access codes, or other devices without authorization.
- vi. Forging, altering or causing any false information to be entered on an administrative record or presenting such information at administrative or disciplinary proceedings.
- vii. Unauthorized use of the computer system, computer access codes, and restricted areas of computer services.
- viii. Possession or use of false identification.
- ix. Possession and/or use of keys or any other devices (such as number codes or sweep cards) for access to offices or laboratories, faculty buildings or rooms of residential halls, by anyone other than those authorized by the university.

Unauthorized Collection of Funds

Solicitation of funds for a university purpose, whether organized by students or by the authority, should be pursued only with proper authorization of the Vice-Chancellor.

External communications requesting sponsorship or funds should be by letter to the external organization under the Vice Chancellor's signature. Solicitation for or collection of funds for political, charitable or social activities without approval, is not permitted within or outside the university premises.

Solicitation

No external person, organization or business may solicit on campus without the permission of the Vice Chancellor. This includes holding meetings, distributing or posting any type of leaflet, exchange, bartering or selling of goods or services.

Possession and consumption of alcohol, drugs and tobacco

The university prohibits possession and consumption of alcohol, drugs and tobacco within the university premises. Students are strongly discouraged from entering the university premises after consuming alcohol and/or drugs.

Gambling

Any form of betting, acceptance of bets, payment or running of any betting scheme is not permitted, and is punishable under the law and university regulations.

Harassment/Violence

Harassment or inciting violence inside or outside the university is a punishable offence under the civil law, which is applicable both inside and outside the university. This includes, but is not limited to, the following:

- i. Threatening and /or using physical force
- ii. Engaging in violence or commotion resulting in bodily injuries, psychological trauma and / or damages to property
- iii. Intimidation, bullying or cruel treatment
- iv. Pestering or causing annoyance
- v. Harassment through telephone, mail, emails or other means

Any complaints of the above and any other forms of harassment or violence will be referred to the Police for appropriate legal action and will be referred to a disciplinary committee of inquiry.

Ragging/Hazing

Ragging is a criminal offence under the Anti-Ragging Law passed by the Parliament in 1998.

Ragging refers to any act (by an individual or group) whether physical, mental, emotional or psychological, which subjects another person, voluntarily or involuntarily, to abuse, mistreatment, degradation, humiliation, harassment or intimidation, whether on or off the campus.

These actions include, but are not limited to, the following.

- i. Bullying, coercing, or intimidation of individuals (or groups of individuals).
- ii. Forcing individuals (or groups of individuals) to perform and/or engage in degrading acts, games or other activities.

- iii. Subjecting individuals (or groups of individuals) to physical/mental fatigue or physical/psychological shock.
- iv. Forcing individuals to wear certain types of clothing or implementing dress codes that are not authorized by the university administration.

All reported events of the above nature will be handed over to the police for action under the Anti-Ragging Law of 1998. The university will also take appropriate disciplinary action.

Sexual Harassment/Sexual Misconduct

If any person under the university administration commits an act of sexual harassment or misconduct, be it toward a person of the opposite sex or the same sex, and if a complaint is received, action will be taken under the law to bring justice and punish the offender. The University's disciplinary procedures are guided by the [Sexual and Gender-Based Violence By-law No. 02](#) available at the Centre for Gender Equality/Equity website of the University of Jaffna.

Theft

Stealing physical goods and stealing intangible assets such as intellectual property (plagiarism) are punishable offences under civil law as well as under university regulations.

Vandalism

Vandalizing property in the university or provoking others to do so will be dealt with under the law and university regulations. Damage due to vandalism to furniture, laboratory equipment, computers and accessories, and playground equipment will be charged to the students, if they are found guilty. When student agitation causes vandalism, the cost and penalties will be charged to the organizers. In the case of isolated acts, students who are officially authorized to occupy or use the property will be held responsible and are liable to pay compensation.

Unauthorized Entry

Generally, all students are given unrestricted access during working hours to the classrooms, libraries, playgrounds, gymnasium areas, etc. Students have access to their hostels but no visitors are permitted without approval of the

warden. Restrictions may be imposed on access to public areas due to various concerns, including security matters.

Students of other universities who wish to visit the University of Jaffna must seek permission from the university authorities. Anyone found trespassing is liable to prosecution under the law and will be dealt with under disciplinary procedures.

Failure to Cooperate

Universities appoint various committees of inquiry on disciplinary matters and empowered officers may summon students to provide evidence. Failure to comply may be construed as an act of disregard and may be cause for further disciplinary action. Students are advised to cooperate with the authorities.

2.2 Right of Appeal

Right of appeal is enshrined in the fundamental rights up until the Supreme Court of the country. This principle applies to the university as well; one can appeal to the Vice Chancellor against a decision by the disciplinary authorities. This may be done collectively or individually and a fair hearing for such appeals will be given by the Vice Chancellor.

2.3 Dress Code of the Faculty of Medicine

The dress and appearance of medical students should be appropriate to the medical profession.

Within the Faculty Premises

The dress code is applicable during working hours and whenever academic sessions are underway within the Faculty premises.

Male students are expected to wear appropriately fitting shirts, trousers, socks and shoes. Hair should be neatly cropped, combed and face well shaven. T-shirts, jeans, slippers and sneakers (sports shoes) are to be avoided. Female students are expected to wear appropriately fitting skirts, blouses, frocks, churidar, or sari and respectable foot wear. Hair should be neatly combed and tied. T-shirts, miniskirts, divided skirts, skinnies are to be avoided.

The above dress code should be adhered to at all times including when students engage in community/field activities, when during activities representing the Faculty or the University, and during any official engagements, including examinations.

Teaching Hospital and Laboratories in the Faculty

The above dress with white overcoat and name tag should be worn for all clinical appointments and during practical sessions. Scrub suits may be introduced in the near future for clinical appointments.

2.4 Social Media Guidelines of the University of Jaffna

Students are expected to adopt the highest ethical and behavioral standards on social media. Please read the University's social media guidelines [here](#) under the student tab of the University of Jaffna website.

2.5 Conduct at Examinations

Students are expected to conduct themselves according to the examination regulations. Examination offences and minimum punishments are listed below.

- i. Possession of unauthorized documents and removal of examination stationery
 - Cancellation of candidature from the examination in which the offence was committed.
- ii. Disorderly conduct of a grave nature, copying or attempting to obtain/obtaining improper assistance or cheating
 - Cancellation of candidature for 3 years including the one in which the offence was committed.
- iii. Impersonation
 - Cancellation of candidature for 5 years including the one in which the offence was committed.
- iv. Aiding and abetting in the commission of these offences
 - Punishments shall be the same as for the offence

The punishments mentioned above are the minimum and may be enhanced depending on the gravity of each case.

3. The Undergraduate Medical Programme

3.1 Degrees awarded

Bachelor of Medicine and Bachelor of Surgery (MBBS)

This degree is awarded to those who successfully complete First, Second and Final Examinations for Medical Degrees

Bachelor of Medical Sciences (BMSc)

This degree is awarded to those who opt out after successful completion of First and Second Examinations for Medical Degrees.

3.2 Overview of Medical Degree Programme

The Jaffna Medical Faculty follows an integrated traditional curriculum. The duration of the course is five years, and the medium of instruction is English. The curriculum is based on the Subject Benchmark Statement in Medicine of the Committee of Vice-Chancellors and Directors (2004) and the Standards for Undergraduate Medical Education of the Sri Lanka Medical Council.



Figure 8. Stone benches at the rear of the Faculty

CURRICULUM OVERVIEW (2019 REVISION)

		Year 1				Year 2			Year 3				Year 4			Year 5		
		Phase I				Phase II										Phase III		
		Term 1	T2	T3	T4	Exam	T5	T6	T7	T8	T9	Exam	T10	T11	Exam	Exam		
Introductory Module	Anatomy Biochemistry Physiology					First Exam	Pre-Professional Clinical Course								OSCE	Professional Clinical Course Medicine Surgery Paediatrics Obstetrics and Gynaecology Psychiatry		Final Exam
							Microbiology Parasitology Forensic Medicine				Second Exam Part I							
	Pharmacology Pathology				Second Exam Part II													
	Community and Family Medicine																	
	PPDS - Part 1						PPDS Exam	PPDS Part - 2				PPDS Exam						
	Evidence Based Practice and Research Module (EBPRM)										EBPRM Exam		EBPRM					

3.3 The Medical Course

The course is conducted in 3 phases: Phase I (Pre-clinical), Phase II (Para-clinical) and Phase III (Clinical). The Pre-clinical course focuses on the structure and function of the human body, with some application to clinical practice, and a brief introduction to public health. During Phase II, students go for clinical appointments in the mornings, mostly at the Teaching Hospital Jaffna, and for Para-clinical sessions in the afternoons at the Faculty. The Para-clinical subjects deal with abnormal structure and function in disease states, application in clinical situations, and disease prevention, control and health promotion. Phase III comprises the clinical course exclusively.

3.3.1 Phase I (Pre-clinical Course; Terms 1 to 4)

The pre-clinical course comprises an introductory period of 4 weeks and four terms of 10 weeks each.



Figure 9. Pre-clinical students catching up outside the Student Centre

The Integrated Introductory Module (IIM) combines English, IT and personal and professional development, and is designed to introduce newcomers to the university setup, student support systems, and to acclimatize students to their new environment by way of lectures, group activities, and visits to various sites (details in the IIM Student Guide).

The core subjects of the Pre-clinical Course are Anatomy, Biochemistry and Physiology. They are synchronized to facilitate understanding and correlation.

The Evidence-Based Practice and Research Module (EBPRM), which begins in Phase 1 and continues into Phase 3, introduces students to basic research concepts in Phase 1 through lectures, practical activities, and small group discussions. Students must pass the EBPRM assessment in Phase 2 to proceed to the final year.



Figure 10. Pre-clinical students after a practical

The Personal and Professional Development Stream (PPDS), which begins in the introductory phase, continues through Phases 1 and 2. Students should have 80% attendance in all PPDS activities to sit the end of course assessment in PPDS. Students must pass the PPDS assessment in Phase 2 to proceed to the final year.

The First Examination for Medical Degrees is conducted at the end of Phase I. The examination is held twice a year; the second examination (repeat) is held 6 weeks after the release of the results of the first examination. All students must apply to sit for the examination at the end of the course. Failure to apply for whatever the reason, will imply failure at the examination. The examination is held twice a year. It is a bar examination; students proceed to Phase II only after passing the First Examination for Medical Degrees. This means that students who fail to get through the First Examination for Medical Degrees (first and repeat) will miss their batch and spend an additional year in the pre-clinical phase.

(For further information refer the Curriculum Book Volume I available under the [courses tab](#) on the faculty website.)

3.3.2 Phase II (Para-clinical Course; Terms 5 to 11)

On completing the First Examination for Medical Degrees, students enter Phase II. The duration of the Para-clinical course is seven 10-week terms (terms 5 to 11).

Between terms 8 and 9, ten weeks are allocated for Community & Family Medicine field activities and EBPRM research activities. During Phase II students are trained in the hospital and community settings in the mornings and taught para-clinical subjects in the afternoons.



Figure 11. Paraclinical students by the Hoover Auditorium

Phase II Pre-professional Clinical course

The course starts with an introductory clinical programme (4 weeks), after which students are posted for Pre-professional clinical appointments in core clinical subjects (Medicine, Surgery, Obstetrics and Gynaecology, Paediatrics and Psychiatry) and subspecialties (e.g. Neurology, Neurosurgery, Cardiology, Oncology, Anaesthesia and Intensive Care, Radiology, Venereology, Clinical Pathology, etc.). An appointment each in Community Medicine and Family Medicine are conducted in community settings. Lastly, students complete elective appointments for four weeks.

(For further information refer the Curriculum Book Volume II available under the [courses tab](#) on the Faculty website)

Phase II Para-clinical course

The course is conducted in the afternoons on weekdays. Microbiology, Parasitology, Community & Family Medicine, Forensic Medicine, Pathology and Pharmacology starts in term 5 and continues to term 11. Lectures in Paediatrics, Psychiatry and Surgery and the second phase of PPDS and EBRPM are also conducted in the afternoons.



Figure 12. Paraclinical students preparing for Yarl Med Ex 2018

Second Examination for Medical Degrees

Part I of the Second Examination for Medical Degrees is conducted at the end of Term 9 (Microbiology, Parasitology and Forensic Medicine). Part II is held at the end of Term 11 (Pharmacology, Pathology and Community and Family Medicine).

Results of the Second Examination for Medical Degrees (1st) are released 6-8 weeks after the commencement of the examination. For those who fail in the 1st (Part I & II) examinations, the 2nd (repeat) examination is conducted 6 weeks after the results of the 1st examination are released. The 2nd (repeat) examination results are released 4 weeks after the date of commencement of the examination.

Part 1 and Part 2 results are released separately indicating pass/fail. Class and distinction results of the whole Second Examination for Medical Degrees are released at the end of Phase II.

(For further information refer the Curriculum Book Volume I available under the [courses tab](#) on the Faculty website.)

3.3.3 Phase III (Clinical Course; Final Year)

Before entering Phase III, an OSCE is conducted to ensure that the students have acquired the necessary clinical knowledge and skills to proceed to the final year. The marks from this OSCE are added to the continuous assessment (in-course) marks of the contributing subjects.



Figure 13. Final year students placed first at the Interfaculty Paediatrics Quiz (2016)

The students are then posted to the eight-week professorial appointments in Medicine, Surgery, Paediatrics, Obstetrics & Gynaecology and Psychiatry. Students who complete all their clinical appointments to satisfaction are eligible to sit for the Final Examination for Medical Degrees, which is conducted twice a year.

(For further information refer Curriculum Book Volume II available under the [course tab](#) on the Faculty website.)

3.4 Student Attendance

3.4.1 Attendance Requirements

Pre-Clinical and Para-Clinical Course

Students should have a minimum of 80% attendance in practicals, tutorials, dissections, small group discussions, demonstrations, problem/case-based learning sessions, and Journal Clubs.

Attendance in the Pre-clinical course will be summarized and reported at the

end of terms 3 and 4. In the Para-clinical Course (including PPDS phase II and EBPRM) attendance will be summarized and reported at the end of Terms 7, 10 and 11. Students who have less than 80% attendance in one or more subjects are not permitted to sit for the examination(s).

Students whose attendance is found to be less than 80% will be instructed to follow the course with the subsequent batch to make up the attendance. If such a student fails to make up 80% attendance in the repeated period, the student will be referred to a special committee of three senior teachers to look into the problem and recommend a suitable course of action. The recommendation will be placed before the Faculty Board and the Senate for the final decision.

All students who repeat the course will lose eligibility for a class at the respective examination unless the Faculty Board and the University Senate accept the excuse given by the student.

Clinical Course

Attendance at the pre-professorial clinical appointments will be recorded at the end of the appointments. Students with less than 90% attendance in any clinical appointment must repeat the appointment with the same consultant (if the consultant is agreeable) or under another consultant who will accept the student. Absence, even less than 10% of the duration of the clinical appointment, must be approved by the concerned consultant. If not, the student needs to repeat the appointment as instructed by the consultant.

Students will be permitted to proceed from Phase II to Phase III if they satisfactorily complete all pre-professorial appointments. Students who fail to meet this requirement will miss the batch and lose eligibility for a Class, unless the excuse is accepted by the Faculty Board and Senate.

Attendance at the professorial appointments will be summarized and reported at the end of each rotation. Students with less than 90% attendance or less than 10% absence without the approval of the Head of Department, will not be allowed to sit for the Final Examination and will be requested to follow the Phase III course with the subsequent batch. Such students will miss the batch

and lose eligibility for a Class unless the excuse is accepted by the Faculty Board and Senate.

3.4.2 Record Book

Students must obtain their record books from the Office of the Dean. Record of satisfactory completion of academic and clinical work will be entered in the record book at the end of each term or clinical appointment and certified by the authorized person. A student will not be allowed to sit for examinations if the record book is not certified.

3.4.3 Leave

A student should not be absent without prior permission. Students who require leave should request in writing to the relevant Heads of Departments in advance with a copy to the relevant coordinator (pre-clinical, paraclinical or clinical).

For clinical appointments, students should submit a request for leave in writing to the respective consultant with a copy to the relevant coordinator (pre-clinical, paraclinical or clinical). If the absence is unforeseen, the leave application should be submitted at the earliest opportunity.

In case of illness of more than three days, a letter of excuse should be submitted to the Dean with a medical certificate issued/certified by the University Medical Officer. Medical certificates will be valid only if issued/certified by the University Medical Officer.

If a student falls ill just before or during end-of-course examinations, he/she should present himself/herself to the University Medical Officer or a hospital. In such case, the Dean should be informed immediately.

If a student falls ill just before or during a continuous assessment (in-course), the relevant Head of Department should be informed with a copy to the relevant coordinator (pre-clinical, paraclinical or clinical).

3.5 Student Assessment

Each subject will be evaluated by the respective department through continuous (in-course) assessments and end-of-course examinations.

3.5.1 Continuous Assessments

Students must attend all continuous (in-course) assessments. If a student is absent for a valid reason, the department concerned may conduct another assessment either in written or oral form. The student may request for another assessment in writing to the Dean through the coordinator. If students are absent for trivial reasons, they will be given zero marks for that assessment. A portion of the final marks of the end-of-course examination (1st attempt) will be obtained from continuous (in-course) assessments.

3.5.2 End-of-course Examinations

Examinations are conducted at the end of each Phase. A second examination (repeat) will be conducted 6 weeks after releasing the results. Each subject will be examined separately, and will have several components such as MCQ, structured essay questions, practicals, spot examination, OSCE/OSPE, viva and clinical examinations. Components may vary according to the subject.

Eligibility for the First Examination for Medical Degrees

- Valid registration in the University.
- At least 80% attendance in practical and tutorial classes of all the subjects.
- Completion of the course in all subjects with the signature of the Head of each Department in the record book and the application form.

Eligibility for the Second Examination (Part I)

- Valid registration in the University
- At least 80% attendance in practical and tutorial classes of the three subjects.
- 100% attendance in the Forensic Medicine appointment.
- Completion of the course in all subjects with the signature of the Head of each Department in the record book and the application form.

Eligibility for the Second Examination (Part II)

- Valid registration in the University.
- 100% attendance in the clinical appointments in Pathology, Community Medicine and Family Medicine (with approval of <10% absenteeism)

from the relevant Head of Department)

- Completion of the course in all subjects with the signature of the Head of each Department in the record book and the application form.
- Pass the Evidence Based Research Module
- Pass all the components of PPDS

Eligibility for the Final Examination for Medical Degrees

- Valid registration in the University.
- Pass marks in the Elective Appointment.
- 100% attendance in the clinical component; up to 10% absenteeism in the clinical component could be acceptable with written permission of the Consultant.
- At least 80% attendance in other relevant components of all the subjects.
- Completion of the course in all subjects with the signature of the Head of each Department in the record book and the application form.

(Refer p. 240-242 of [Volume I](#) of the Curriculum Book)

3.5.3 Attempts and Excuses

The examination scheduled immediately after the completion of the course shall be deemed to be the first attempt. Students will be allowed to sit 4 scheduled attempts at the First Examination for Medical Degrees and 6 scheduled attempts at the other examinations. If any student misses the scheduled examination for not fulfilling the above-mentioned criteria or for other reasons, the student will be deemed to have failed that examination unless the excuse is accepted by the Faculty Board and the Senate.

If any student is unable to appear at the examination due to ill health, the student should get examined by the University Medical Officer (UMO), a Consultant at the Teaching Hospital, or a Government Medical Officer. The medical certificate should be duly certified by the UMO and submitted to the Faculty within two weeks of the examination.

A grace chance may be granted under exceptional circumstances for students

who have not completed an examination within the stipulated number of attempts, if the appeal of the student is supported by authenticated documents and accepted by the Faculty Board and approved by the Senate.

3.5.4 Award of Pass, Fail, Distinctions and Class

The examinations of the Phase I, II and III courses will be independent; the results of one examination will not have any bearing on the results of other examinations. Pass, class and distinctions will be awarded for each examination, separately.

Award of Pass in a Subject

- Students should obtain 50% or above and the qualifying marks in the specified components to pass a subject.
- The qualifying mark is 45% in the theory component [MCQ and Essay] in each subject; the qualifying mark for the clinical subjects is 45% in theory [MCQ and Essay] and 50% in the clinical component [short case and long case].
- The Community & Family Medicine assessment has five components. Students must obtain at least 45% marks in each component. They must also obtain a total of 50 marks to pass the subject. If the student fails to obtain 45% marks in a component (except for continuous (in-course) assessments), the student is expected to sit for the component in the successive allowed attempt. If the student does not obtain a total of 50 marks, after successfully passing all five components, they must sit for the written and viva exam in the successive allowed attempt, to obtain 50 marks.

Award of Fail and Referred in an Examination

- A student who fails to appear at a scheduled examination will be deemed to have failed that examination unless the excuse is accepted by the Faculty Board and approved by the Senate.
- If a student obtains less than 25% in any one subject, the student will fail the entire examination, irrespective of the marks obtained in other subjects.

- If a student obtains less than 50% in all subjects, the student will have failed the examination.
- If a student fails to obtain the qualifying mark in a component, the student will fail that subject irrespective of the total marks obtained.
- If a student passes one or more subjects and fails to pass in other subjects, the student will be deemed to be referred in the unsuccessful subjects.

Award of Pass and Class Honours in an Examination

Pass will be awarded to students when they obtain pass marks in all subjects of the course.

Class Honours will be awarded to students only if they complete the course in the first scheduled attempt and obtain average marks as specified below.

50-59	Pass
60-64	Second Class Lower
65-69	Second Class Upper
70 or above	First Class

Award of Distinction

Distinctions in subjects will be awarded to students who get 70% or above in any subject, if they have got pass marks in all subjects of the examination at the first scheduled attempt.

Award of Bachelor of Medical Science [BMSc]

The degree of BMSc will be awarded to those students who wish to leave the University after successful completion of the Second Examination for Medical Degrees.

The BMSc may be converted to MBBS in the future provided the student returns within a period of 5 years from the date of award of BMSc and completes the MBBS within the remaining period to make a maximum period of 10 years in the University.

3.5.5 A note about the final examination

The final examination consists of a common MCQ for students of all medical faculties set by examiners representing all the medical faculties and a clinical examination made up of similar components and standards ensured by participation of external examiners. A common merit list is compiled based on the results of the final examination.



Figure 14. Students strolling by the Hoover Auditorium

3.6 Internship

After successful completion of the Final Examination for Medical Degrees, students should undergo a one-year internship in two major clinical disciplines (6 months each) to be eligible to practice medicine in Sri Lanka. Internship postings are made by the Ministry of Health based on the common merit list. The common merit list is prepared by the University Grant Commission based on the performance at the MCQ paper and clinical components at the Final MBBS Examination.

4. General information and Student Welfare

4.1 Registration

Students must renew their registration at the University each year. Students will be notified by the Dean's Office when it is time to renew their registration. The relevant forms are available at the Dean's Office. The registration fee should be paid at a branch of the People's Bank and the completed forms and bank receipt handed over to the Dean's Office.

4.2 Student Identity Card

On admission, students must obtain their student identity cards from the Admissions Branch. This card should be carried by students at all times, and produced when required. Any change of address must be brought to the notice of the Dean and Admissions Branch.

4.3 Fees

The following fees are payable by Sri Lankan students admitted to the medical course in Sri Lankan Rupees.

New Admissions and Registration

Registration fee	250.00
Medical fee	250.00
Laboratory deposit	500.00
Student Charter	100.00
Student Identity card	250.00
Orientation fee	250.00
Library deposit	500.00
Record Book	Free of Charge
Duplicate record book if lost	1000.00

Renewal of Registration

Registration fee	150.00
Medical fee	250.00

Other Fees

Convocation degree certificate	500.00
Convocation cloak fee	500.00
Convocation supplication fee	500.00
Convocation cloak if lost/damaged	3500.00
Convocation cloak delay payment	500.00 per day
Convocation garland if lost/damaged	1000.00
Statement of results fee	100.00
Duplicate results sheet	500.00
Transcript	500.00 + postage
Transcript - online processing	500.00
Hostel fee	200.00 per month
Hostel deposit/admission fee	250.00

4.4 Student Welfare

The University of Jaffna has various student welfare facilities.

4.4.1 University-wide services

University Well-Being Centre

The University Well-Being Centre is at the main campus. Students may drop in at the Centre for rest, relaxation, counselling, information, internet browsing, life skill courses, and leisure activities. The Centre has staff trained in counselling who may be reached via the [hotline](#) (021 221 4067, 076 008 4067)

Student Counsellors

Student counsellors are available at the Faculty and can be approached at any time for advice or assistance when students encounter problems. They are also responsible for maintaining overall discipline within the University premises. Details of student counsellors are available [here](#) under the counseling services tab of the Faculty website.

Student Accommodation

The medical students' hostels are located near the Teaching Hospital Jaffna, namely the Kanagasuntharam Hostel for male and Sivagnanasundram Hostel for female students, respectively.

The Faculty Hostel Committee oversees the allocation of rooms at the two hostels. Priority is given to first and final year students. When allocating rooms for others, distance of permanent residence, living status of parents, health, finances, number of school- or university-going siblings, and other special circumstances are considered.

Students are given accommodation for one year at a time. Final year students must vacate the hostel immediately after the exam. Those who fail an exam are allocated rooms after the results are released, for one repeat exam only. Others should vacate at the end of one year.

Hostel regulations must be strictly adhered to at all times.

Recreation

Sports facilities are coordinated by the [Physical Education Unit](#) of the University of Jaffna. Athletics and team sports like basketball, netball, volleyball, elle, cricket, football, rugby, and other games like badminton, table tennis, carrom, chess, karate, taekwondo, wrestling and weightlifting are available. The practice schedule is available [here](#) at the Physical Education Unit website.

University Health Services

The University Health Centre is located on the main campus. Registered students are eligible to use the services offered by the Health Centre. Students must register and get a health card to access the services. The Health Centre is open from 8.30 a.m. to 3.30 p.m. on all weekdays except public holidays.

Centre for Gender Equity and Equality (CGEE)

The University of Jaffna is committed to promoting Gender Equity/Equality (GEE) and fostering an environment free from all forms of discrimination and harassment. The University adopts a policy of zero tolerance to Sexual and Gender Based Violence.

The University's [Policy Framework on Gender Equity/Equality](#) and the [Sexual and Gender-Based Violence By-law No.02](#) guides the activities of the CGEE and mechanisms of accountability at the University. More information is available at the Centre for Gender Equality/Equity website of the University.

4.4.2 Welfare services at the Faculty of Medicine

Welfare services at the Faculty of Medicine are under the purview of the Wellbeing Cell, Student Welfare and Wellbeing Committee and the Dean's Office. Several activities and programmes exist to support students.

Student Support System

The Faculty of Medicine has a unique support system that can be accessed through a range of contact points. Before incoming students arrive at the Faculty, the Dean's Office assigns a mentor to each student. When students face problems, they may seek their mentor for guidance.

Apart from mentors, students may seek advice from a student counsellor or any teacher they feel comfortable with. The contact details of student counsellors are available on the [Faculty website](#). Contact details of the teachers are available on the website under the relevant department.

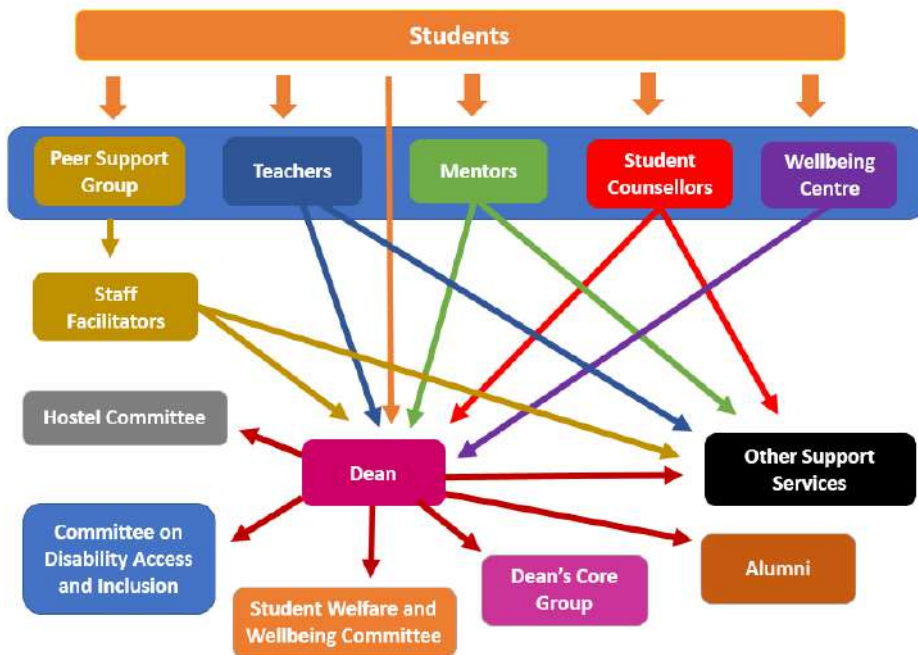


Figure 15. Faculty of Medicine Student Support System

A peer support system is available for students who are reluctant to reach out to their teachers. The Peer Support and Wellbeing Group (PSWG) functions

under the Medical Student Union with student facilitators from all batches. Students may take their problems to a student facilitator of the PSWG. If the problem cannot be resolved at the student level, the student facilitator will direct the student to a staff facilitator for support. Alternatively, students may access the support services offered by the Faculty Wellbeing Centre (see 4.38).

Through the above contact points, students can access the support services available at the Faculty to address a range of problems, including academic and financial issues, accommodation, health and other psychosocial problems (Figure 15).

If a student experiences any form of harassment or violence, the student should immediately report the incident to his/her mentor or any other teacher at the Faculty. Strict confidentiality will be maintained when dealing with student issues.

Faculty of Medicine Wellbeing Centre

The Wellbeing Centre is situated to the east of the Faculty. Students may drop in at the Centre for rest, counselling, learning support, and other activities. Space for discussions with peers, teachers or mentors is available via prior booking. Counseling and health services are available by appointment. The Centre is open to students from 8 am to 4 pm.

Mentor Programme

The Mentor Programme pairs each incoming student with a mentor. A mentor is an experienced, trusted person who is interested and willing to support, guide and motivate a student (mentee) to make the most of his/her student career. Mentors are faculty members, consultant or senior medical officers. The objectives of the Mentor Programme are to: improve student wellbeing; enhance personal and professional development; motivate students to be engaged in academic and social activities at the Faculty; sensitise students to the available opportunities and resources; and provide career counselling and guidance.

Committee on Disability Access and Inclusion

The Faculty of Medicine is committed to working towards creating an

environment that is welcoming, accessible, and empowering to students with disabilities and special learning needs. The [Policy on Disability Access and Inclusion](#) outlines the procedures available for students to request accommodation and adjustments. Students are encouraged to disclose their need, with appropriate documentation, as soon as possible, for consideration by the Committee on Disability Access and Inclusion. Disability Disclosure forms are available at the Dean's Office. More details about the Faculty's policy and procedures are [here](#) under the Student Affairs tab on the Faculty website.

Campus Stories கதைகள் කතන්දර Seminars for First Years

Monthly seminars are organized by the Student Welfare and Wellbeing Committee for the first-year students. The seminars are expected to facilitate interaction between the freshers and the faculty community, and create awareness among students about the realities of life as a medical student. Senior students, faculty members, and Alumni are invited to speak on topics of general interest, including their faculty or career experiences, hobbies, and/or social issues. Students are encouraged to participate.

Medical Student Union (MSU)

The Medical Student Union (MSU) looks out for the welfare of medical students. All registered students of the Faculty of Medicine are members. The affairs of the Union are managed by the office bearers elected in accordance with the Ordinance under the Universities Act No.16 of 1978.

The MSU has been pivotal in identifying and enhancing the talents of students by providing platforms for student activities, ranging from sports to cultural activities, including Medicos Nite, Medicos Week and festivals such as Thai Pongal, Vaani Vila, Oli Vila, Vesak, Ifthar, and Christmas.

The Peer Support and Wellbeing Group (PSWG), which functions under the MSU, aims to identify and support students facing academic, financial and psychosocial problems and organize activities to develop life skills and enhance student wellbeing (see 4.3.7).



Figure 16. Outside the Student Centre

The MSU extends services through the Student Centre, which has a photocopy unit, IT centre, and gym. The photocopy unit opens from 9.30 am to 4.30 pm, and the Centre is open to students until 10.30 pm.

The MSU also contributes to the welfare of the community, for example, by its annual Sathiyendra Memorial Blood Donation Campaign, and the Arumbugal Fund for needy children of the paediatric wards at Teaching Hospital Jaffna. More information about the MSU is available [here](#).

Medical Faculty Canteen

The Medical Faculty canteen is situated in the premises of the Faculty of Medicine. The canteen provides services to the students and staff from morning till evening.

The Alumni

The Alumni, Faculty of Medicine, University of Jaffna was inaugurated in 1989. All graduates of the Jaffna Medical Faculty and permanent academic staff are eligible to be members. The Alumni Office is situated in the ground floor of the Faculty.

The main function of the Alumni in relation to student welfare is coordinating financial assistance to students and supporting the general development of the Faculty. More information is available [here](#).



Figure 17. Rear of the Faculty

4.4.3 Bursaries and financial assistance for medical students

On admission

Malayan Ceylonese Bursary

Awarded since 1983 to a needy medical student until the completion of the course by Malayan Ceylonese Association (Ceylon) Jaffna.

UK Sri Lankan Medical and Dental Doctors Association Bursary

Awarded to two needy medical students entering the Medical Faculty on their first attempt, depending on their parent/guardian's income, and not receiving any other assistance. If the student receives the Mahapola Scholarship/Bursary and the parent/guardian's income is less than Rs. 2,000/= per month, the student remains eligible.

Anandakumaraiah Bursary

Awarded to a deserving and needy student entering the Faculty of the Medicine, until the completion of the course. Founded in 2002 by Mr. N. Anandakumaraiah of London, UK.

Mr. Aruliah and Mrs. Thialmuthu Sinniah Memorial Award

To be awarded to five students who receive neither Mahapola nor a Bursary. They should pass their examinations in the first attempt if they are to receive the award continuously. Founded in 1990 by Dr. P. Ratnasabapathy of Kaithady.

Dr. G. M. Selvakone Memorial Bursary

To be awarded to three needy Tamil students preferably from war-affected families. Awarded by the Dr. G.M. Selvakone Memorial Research Organization, Ontario, Canada.

Mrs. S. Nadarajah Award

For a needy and clever medical student from the Columbuturai area throughout his/her undergraduate career. Founded in 1990 by Mrs. S. Nadarajah of Jaffna.

Illankai Tamil Sangam USA Bursary

Awarded to two needy medical students with consideration to their financial position. Donated by The Association of Tamils of Sri Lanka in the USA in 2002.

Pre-Clinical Phase

Wilson Nicholas Gnanasooriyar Memorial Bursary

Awarded to a deserving student who needs financial assistance, on completing the First examination. Preference to be given to a student who has lost his/her father. Established by Mrs. P. Gnanasooriyar in 1994 in memory of her son late Wilson Nicholas Gnanasooriyar, who was a medical student.

Sivathamilchelvil Dr.Thangammah Appakuddy Bursary

Awarded to two needy students who pass the First Examination. Donated by Sivathamilchelvi Dr. Thangammah Appakuddy.

Dr. C. Sinnathurai Medical Award

Donated by Senator Tan Sri Datuk and Dr. C. Sinnathurai of Malaysia. Awarded to a needy medical student who has completed their first year and failed to obtain or is ineligible for a scholarship. This award may not be held concurrently with any other awards.

Para-Clinical Phase

Nagiah Memorial Award

Awarded to a financially deserving medical student at the beginning of the Para-Clinical course. Donated in 1993 by Mrs. S. Nagiah of Colombo.

Prof. A. Kannappan Vasuki Endowment

Awarded to a deserving student at the beginning of the Para-Clinical course. Donated by Prof. J. G. Kannappan of South India in 2004.

Charles Kanagasunderam Memorial Bursary

Awarded to two deserving candidates based on the performance at the Second Examination. Donated by Prof. A.J. Wilson of Canada.

Chemical Industries (Colombo) Ltd. (CIC) Bursary

Awarded to two deserving candidates amongst those securing the first ten places in the Second Examination. Awarded by the CIC Charitable and Educational Trust Fund.

5. Scholarships and Prizes

The scholarships and prizes awarded at the Faculty are listed below. Students are encouraged to enhance their curriculum vitae by working towards them.

5.1 On admission

Sinnathamby Rajendram Scholarship

Awarded by the Maharajah Trust in memory of the late Sinnathamby Rajendram, to the student who has performed best at the A/L Examination among students admitted to the Faculty of Medicine. The student holds the scholarship for three years.

Dr. A. Amirthanayagam Memorial Scholarship

To be awarded to the best student entering the Medical Faculty from St. Patrick's College, Jaffna. If no student enters the Medical Faculty, to be awarded to the best student entering the University of Jaffna from St. Patrick's College. The scholar will hold the prize during his/her undergraduate career. Founded by Mr & Mrs. A. Amirthalingam through Ilankai Tamil Sangam, USA.

5.2 Phase I (Pre-Clinical)

Subramaniam Mahadeva Scholarship

Awarded by the Maharajah Trust in memory of the late Mr. Subramaniam Mahadeva to the student who shows the highest competency at the First Examination.

Sriskandarajah Memorial Award

Awarded to the student judged to be best in extra-curricular activities among those who obtain at least a Second Class at the First Examination. Awarded every three years in memory of late Mr. S. Sriskandarajah former President, Students Union, University of Jaffna.

Prof. R. Kanagasuntheram Gold Medal for Anatomy

Awarded to the candidate who obtains the highest marks amongst those who obtain distinctions in Anatomy. Donated by Prof. R. Kanagasuntheram, former Dean and Professor of Anatomy, Faculty of Medicine, Jaffna.

Murugesar Thambiah Gold Medal for Biochemistry

Awarded to the candidate who obtains the highest marks amongst those who obtain distinctions in Biochemistry. Donated by Mrs. M. Nadarajah in memory of her father Mr. Murugesar Thambiah.

Charles Kanagasunderam Memorial Gold Medal for Physiology

Awarded to the candidate who obtains the highest marks amongst those who obtain a distinction in Physiology. Donated by Prof. A.J. Wilson, Canada.

5.3 Phase II (Para-Clinical)

Myliddy Swaminathan Sri Baskaran Memorial Award

Awarded to the candidate who performs best in the Second Examination. Donated by Dr. S. Suseendirarajah of Thirunelvely.

Valvai Valliyammal Sinnarathinam Memorial Prize

Awarded to the two students who perform best at the Second Examination. Donated by Mr. Sinnarathinam of Valvettiturai.

Kandiah Rajaratnam Scholarship for Parasitology

Awarded to the student who gets the highest marks in Parasitology among those with distinctions in Parasitology who have obtained at least a Second Class. Donated by the late Mr. Kandiah Rajaratnam.

Chemical Industries (Colombo) Ltd. (CIC) Award in Pharmacology

Awarded to the candidate who demonstrates the highest competency in Pharmacology and obtains a distinction in that subject. Donated by the CIC Charitable and Educational Trust Fund.

Prof. Senaka Bibile Commemoration Award in Pharmacology

The State Pharmaceuticals Corporation of Sri Lanka awards scholarships to medical students who perform well in Pharmacology in each medical faculty to commemorate the late Prof. Senaka Bibile

Dr. C. Palasuntheram Prize for Microbiology

Awarded to the student with the highest marks in Microbiology at the Second Examination. Donated by Dr. C. Palasuntheram, Consultant Microbiologist.

Dr. Vaithianathan Nadarajah Memorial Prize for Community Medicine

Awarded to the best candidate in Community Medicine who obtains a distinction in the subject. Donated by Mrs. S. Nadarajah of Jaffna in memory of her late husband Dr. Vaithianathan Nadarajah.

Prof. N. Saravanapavananthan Memorial Award for Forensic Medicine

Awarded to the candidate who shows the highest competency in Forensic Medicine with more than 60 marks. Established by Prof. (Mrs.) T. Saravanapavananthan in 1994.

Chelliah Ponnammah Memorial Prize for Pathology

Awarded to the candidate who shows the highest competency in Pathology and obtains a distinction in the subject. Donated by Prof. C.C. Balasubramaniam, Professor of Pathology, Faculty of Medicine, Jaffna, in memory of his parents.

5.4 Phase III (Clinical/Final Year)

Dr. Vaithianathar Nadarajah Memorial Prize

Awarded to the candidate who performs best at the Final Examination. Donated by Mrs. S. Nadarajah of Jaffna in memory of her late husband Dr. Vaithianathar Nadarajah.

Dr. Samuel Green Memorial Prize

Awarded once in three years to the candidate who obtains a first class and shows the highest competency at the Final Examination during these years. Donated by the Jaffna Medical Association in memory of the late Dr. Samuel Green, Pioneer in Medical Education in Sri Lanka.

Gold Medal donated by the Second Batch of Medical Students

Awarded to the medical student who performs the best at the Final Examination, among those with First Class or Second-Class upper Division. Donated by the Second Batch (1979) of Medical Graduates.

Dr. S. Ramanathan Gold Medal for Medicine

Awarded to the candidate who shows the highest competency in Medicine and obtains a distinction in Medicine at the Final Examination. Donated by

Mrs. T. Ratnasabapathy in memory of her late father Dr. S. Ramanathan, MRCP (London).

Dr. S. Ramachandran Gold Medal for Clinical Medicine

Awarded to the candidate who obtains the highest marks in the clinical component of the Final Examination among those who pass irrespective of class or distinction. Donated by Dr. S. Ramachandran MD, FRCP, Consultant Physician, General Hospital Colombo.

Medical Institute of Tamils UK Gold Medal for Paediatrics

Awarded to the student who scores the highest marks in the clinical component in Paediatrics at the Final Examination among the students who obtain class honours.

Dr. V.T. Pasupati Gold Medal in Paediatrics

Awarded to the candidate who shows the highest competency with a distinction in Paediatrics at the Final Examination. Donated by the children of late Dr. V.T. Pasupati in his memory.

Dr. Nagaruban Arumugam Memorial Scholarship

A scholarship for the elective period for students who opt to do the elective in Paediatrics. Students will be selected on the performance at the First and Second Examination for Medical Degrees and also financial need. Donated by Dr. Pon Keetheswaran from Australia in memory of late Dr. Nagaruban Arumugam.

Standing Committee of Tamil-speaking people in the UK Gold Medal for Obstetrics and Gynaecology

Awarded to the student who scores the highest marks in the clinical component in Obstetrics & Gynaecology at the Final Examination among the students who obtain class honours.

St. George Gold Medal in Obstetrics & Gynaecology

Awarded to the candidate who shows the highest competency in Obstetrics & Gynaecology with a distinction in Obstetrics at the Final Examination. Donated by Dr. John St. George, FRCS, FRCOG of NSW, Australia.

Dr. Gunaratnam Muttutham Gold Medal for Obstetrics & Gynaecology

Awarded to the student who shows the highest competency in Obstetrics & Gynaecology during a three-year period. Donated by Dr. A.G. Muttuthamby of Colombo.

Dr. S. Subramaniam (PS) Memorial Gold Medal for Surgery

Awarded to the candidate who shows the highest competency in Surgery and obtains a distinction in Surgery at the Final Examination. Donated by Dr. & Mrs. M. Ramachandran.

Dr. Gunanandam Gold Medal in Surgery

Awarded to the student who scores the highest marks in the clinical component in Surgery at the Final Examination among the students who obtain class honours.

Dr. Muruganathan Gold Medal for best performance in Psychiatry

Awarded to the candidate who obtains the highest marks in Psychiatry at the Final Examination and obtains at least a Second Class. Donated by the family members of Late Dr. N. Muruganathan, an eminent Psychiatrist in the UK. The award is a half-sovereign gold medal (4g).

5.5 Overall performance

Nanthi Gold Medal

Awarded for best overall performance at all examinations in the medical course. Founded by well-wishers to felicitate Prof. C. Sivagnanasundram ('Nanthi').

Dr. William Paul Award

Awarded to the candidate with the best academic record who has also shown a significant contribution to extracurricular activities. Awarded by Mr. A.T.S. Paul, FRCS, and Mr. P.M. Jeyaranjan, Bar-at-Law of Colombo in memory of their grandfather Dr. William Paul.

Dr. Rajani Thiranagama Memorial Award

Awarded to the student who gets the highest points for extracurricular activities throughout his/her medical career at the faculty. Donated by Dr. Uthayakumaran Somasundaram.

Prof. A. Thuraiajah Gold Medal for All-Round Performance

Graduates with First Class or Second Upper Division are eligible to apply for the Gold Medal. Awarded to the applicant (or jointly) who earns the highest aggregate points.

University Prize (Thambiah Muthaliyar Chatram Trust)

To be awarded to the best students of all Faculties of the University based on performance at examinations. The details for the Medical Faculty are as follows: Average marks must be 60% or above at the First, Second and Final Examinations for Medical Degrees.

5.6 Research Awards

Dr. Gunaratnam Cooke Research Award

Awarded for student projects. Donated by Dr. R. R. Cooke, FRCS, Colombo in 1985.

S. Sivagurunathan Memorial Award for Research

Awarded to the student who obtains at least a Second Class in the Second Examination and has submitted the best research project report in Community Medicine. Established in 1994 by Mrs P. Sivagurunathan in memory of her husband late Mr. S. Sivagurunathan, AGA Nallur.

Covinthapillai Candiah Research Award

Awarded to the best three researches undertaken by students in Phase I and to the best three researches undertaken in Phase II, provided the research is of sufficient merit. Founded in 1992 by Mr .C, Kandiah of Ariyalai, Jaffna.

Velayuthar Sothinagaratnam Memorial Award for Research

Awarded for the best research in Community Medicine in the field of Microbiology. Donated by Mr. S. Sothimaheswaran from UK.

Prof. Appakutty Sinnathamby Award for Research

Awarded for the best research in reproductive health related topics in Community Medicine. Donated by Mr. R. Kaneshalingam son-in-law of late Prof. A. Sinnathamby.

Dr. Muruganathan award for research in Mental Health

Awarded to the research which got the highest marks in the field of mental health among undergraduate researches conducted in Community and Family Medicine. The candidate should have a pass in the Second Examination for Medical Degrees. The award includes a cash prize of Rs. 25,000.

